

# CIVIL PROCEDURE

“LCN” is an abbreviation for a legal newspaper of the county, a phrase used in 25 O.S. 106

	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Redelivery of property to defendant taken under execution. 12 OS 756	One notice given in writing to defendant or by advertisement naming day and place of sale	LCN	When ordered by Sheriff or other officer
2.	Notice of the date, time and place of sale of chattels levied on by execution. 12 OS 757	One	LCN	For at least 10 days prior to the date of sale
3.	Notice of time and place of sale of realty levied on by execution. 12 OS 764	Two successive weeks	LCN published in county where property is situated	First publication must be at least 30 days prior to the date of sale
4.	Notice of hearing on confirmation of sale of land sold upon writ of execution 12 OS 765	One	LCN	At least 10 days prior to the date of the hearing on the confirmation of the sale
5.	Notice of sale of equitable interest in realty of judgment debtor. 12 OS 853	Two successive weeks	LCN published in county where property is situated	First publication must be at least 30 days prior to date of sale
6.	Notice to defendant of garnishment proceedings where service in principle action is by publication or defendant is nonresident or whose whereabouts are unknown. 12 OS 1174	One	LCN	At least five days prior to date Garnishee's answer is due if defendant is nonresident or his whereabouts are unknown
7.	Disclaimer by garnishee — notice to interpleaded interested party. 12 OS 1184	Once a week for three consecutive weeks	LCN printed in county where petition filed	After court order and on same condition as service in a civil suit

## CIVIL PROCEDURE (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
8.	Time for filing exception to commissioners report on partition of property. 12 OS 1509	One	LCN	At least 10 days prior to expiration of the date to file exception
9.	Notice of sale of property that cannot be partitioned. 12 OS 1517	One, if address of owner of property unknown	LCN in each county where property situated	At least 10 days prior to the date of the hearing on the notice of confirmation of sale
10.	Notice of filing of petition for change of name, but personal notice must be given to parent. 12 OS 1633	One	LCN	At least 10 days prior to hearing
11.	Service in Civil Cases — Service of summons by publication on named defendant that cannot be served using due diligence by any other method or service of summons by publication on unknown successors of named defendant, named decedent, or dissolved partnership, corporation or other association as using due diligence the defiant cannot ascertain the information. 12 OS 2004	Three	LCN in county where petition filed	One day a week for three consecutive weeks

# CORPORATION COMMISSION

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Notice of application for certificate of convenience and necessity from Corporation Commission. 17 OS 132	Once a week for two consecutive weeks	LCN in each territory affected	Upon receipt of the application for such certificate
2.	Notice of hearing on petition of citizens requesting telephone service from an adjacent telephone exchange. 17 OS 136	For one week	LCN in territory affected	At least 10 days prior to the date of hearing
3.	Notice of filing of certificate concerning water transportation with Oklahoma Corporation Commission. 17 OS 159.15	Once a week for two consecutive weeks	LCN in each county affected	Upon receipt of the application for said certificate
4.	Corporation Commission certificate of convenience and necessary notice of hearing. 17 OS 159.18	Two consecutive weeks	LCN in county in which the line is located	At least 10 days prior to the date of hearing
5.	Notice of hearing on petition of person not served by existing transportation line. 17 OS 159.20	Once a week for two consecutive weeks	LCN in county or counties where line is proposed to be constructed	At least 10 days prior to the date of hearing
6.	Corporation Commission hearing on utility request for fuel adjustment. 17 OS 253	One	LCN in the area served by such company	At least three days prior to the commencement of such hearing
7.	Notice of hearing on application to create unitization of brine rights. 17 OS 505; Okla. Const. art. 9, § 18	One	LCN in Oklahoma County, Oklahoma, and LCN in each county where the lands embraced within the application are situated	At least 20 days prior to the date of hearing

## CORPORATION COMMISSION (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
8.	Any general order, rule, regulation, requirement, not directed at any specific company Okla. Const. art. IX, § 18	One	LCN in Oklahoma County	Before making or prescribing

## CORPORATIONS

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Savings and loan association statement of financial condition. 18 OS 381.35	One	LCN where home office of the association is located	In the month of January annually
2.	Notice of sale of stock by stockholder who refuses to pay assessments. 18 OS 381.53c	For 10 days	LCN where the principal office of such association is located	At least 10 days prior to the sale
3.	Notice of sale of savings and loan assets. 18 OS 381.63a	Once a week for two successive weeks	LCN in county where selling institution has its main office	Prior to sale
4.	Notice of meeting of stockholders to approve savings and loan association merger. 18 OS 381.66	Once a week for four successive weeks	LCN in place where principal office of each constituent institution is located	At least 15 days before the date of the meeting
5.	Notice of intent to acquire control of savings and loan association by out-of-state institution. 18 OS 381.73	One	LCN in county or counties where the in-state savings institution to be acquired is located	Prior to consideration of approval by the state banking commissioner

# CORPORATIONS (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
6.	Notice of banking commissioners determination to liquidate association. 18 OS 381.74	One	LCN where the main office of such association is located	As a prerequisite to liquidating said savings and loan association
7.	Notice of taking possession of association by State Banking Commissioner. 18 OS 381.76	Once a week for three successive weeks	LCN where the main office of association is located	Within 10 days after taking possession
8.	Notice of election of directors for corporations. 18 OS 429	One	LCN nearest to the place where the principal office or place of business of the corporation is located	Not less than two weeks prior to the election
9.	Notice of dissolution proceedings of rural telephone cooperatives. 18 OS 438.21	Once a week for two successive weeks	LCN in county where principal office cooperative is located	Immediately after the filing of the certificate and affidavit with the Secretary of State seeking dissolution
10.	Notice of hearing on petition to transfer church property. 18 OS 564.4	Two consecutive weekly issues	In town or city LCN where religious organization or church located; if none, then in LCN	At least 15 days prior to the day of the hearing
11.	Notice of meetings of community fund or community chest. 18 OS 590	One	LCN in city or town where principal office or place of business of corporation is located	Not less than two weeks prior to the meeting
12.	Notice of sale of stock for stockholder who fails to pay any installment or call upon as stock. 18 OS 1045	One advertisement	LCN where such corporation's registered office is located	At least one week before the sale

## CORPORATIONS (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
13.	Notice of hearing of petition to appraise shares of merged corporation. 18 OS 1091	One or more	LCN in Oklahoma City	At least one week before the day of the hearing
14.	Notice of dissolution of non-stock corporation. 18 OS 1097	One	LCN where principal place of business of such corporation is located	As a prerequisite to voter dissolution
15.	Notice of dissolution of corporation. 18 OS 1100.1	Once a week for two consecutive weeks	LCN where corporate office of corporation's registered service agent is located and corporation's principal place of business; or, if a corporation has 10 million or more in total assets, at least once in an LCN having a circulation of at least 250,000	After corporation has been dissolved requiring all persons having claim to file same

# COUNTIES AND COUNTY OFFICERS

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Proposed charter or amendments to existing charter. 19 OS 8.3	On at least two occasions	LCN	At least seven days shall elapse between the first and last day of publication; the first date of such publication shall be within 45 days of date commission submits proposed charter
2.	Publication of notice of filing audit report by State Auditor and Inspector. 19 OS 174.1	One in each LCN in every county where filed	Every LCN in every county where filed	Immediately upon receipt from State Auditor and Inspector
3.	Notice by county clerk of special sessions of county commissioners if board shall have adjourned before last business day of any month. 19 OS 326	One	LCN	At least five days prior to meeting date giving time and object of meeting
4.	County of larger than 500,000, determining general curfew, public notice of same. 19 OS 336.1	Once weekly for a period of four continuous weeks	LCN	After curfew established
5.	Notice of hearing to vacate, alter or relocate highway adjoining state owned land. 19 OS 339	One	LCN in county or counties where road is located	At least 15 days prior to such hearing
6.	Notice of sale of any unused town lots or parcels of ground not needed for county jails or courthouse purposes. (Resolution authorizing sale must be published with other proceedings of Board.) 19 OS 342 & 343	Two successive weekly issues	LCN	Within 10 days of board adoption of resolution

# COUNTIES AND COUNTY OFFICERS (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
7.	Publication of detailed annual fiscal statement. 19 OS 345	One	LCN or, if not one, at usual place after holding sessions	After statement made out on first Monday of July annually in one LCN
8.	Designation by county commissioners and county excise boards of holidays county offices will be closed during year. 19 OS 350	One	LCN	Between 1 <sup>st</sup> and 20 <sup>th</sup> of January every year
9.	Hearing on petition to convert corporate fire department to county fire department. 19 OS 351	One	LCN where proposed county fire department located	Prior to date of hearing
10.	Submitting question to the people where the tax of a higher rate should be authorized when county warrants error at depreciated value. 19 OS 382, 383	At least four weeks	LCN	Prior to the date of the election
11.	Submission at regular or special election question involving extraordinary expenditures, whether to construct courthouses or other public buildings, construct roads or bridges, or aid any enterprise designed for county. (Notice must contain time question will be voted on and the form of the question.) 19 OS 383	At least four weeks	LCN	At least four weeks prior to election
12.	Notice of sale of county tools, apparatus, machinery or equipment. 19 OS 421.1	Two successive weekly issues	LCN	The Board of County Commissioners shall meet to open the bids at the next regular meeting at least 15 full days after the first publication

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
13.	Full and complete report of all official proceedings of each regular and special meeting of county commissioners. (Salaries paid to employees may be omitted from the monthly publication but, in any event, must be published annually. Clerk must transmit report to publisher within 10 days from time of proceedings with approval of board of county commissioners and publisher must publish within 10 days after receipt thereof.) 19 OS 444, 445 and 446	One	LCN	To be transmitted to publisher by county clerk within 10 days from time such proceedings were had with approval of Board of County Commissioners and published within 10 days of receipt; annual publication of employee salaries shall be published in the month of February
14.	Notice of submitting tax levy to provide for construction or repair of courthouses, jails or other county buildings. 19 OS 731	At least one in each LCN	At least two LCN — if only one LCN in county, publication in this LCN sufficient	For not less than 30 days immediately prior to said election; “For not less...” may mean each time possible for 30 days, but see 25 OS 103, reprinted on p. 4
15.	Notice of advertisement for bids for erection of courthouses, jails, or other county buildings. (Include where plans are available, when bids opened, time for completion.) 19 OS 733	Period of at least 30 days	LCN and such other newspapers in state as board deems advisable	Continuous publication at least 30 days prior to date set for opening of bids
16.	Notice of election upon questions of issuing bonds for courthouses, jails, or other county buildings. 19 OS 736	One	Two weekly LCN published in county seat — if only one such weekly, publication in that one shall be sufficient	At least 30 days prior to election
17.	Notice by county treasurer that money is available to pay warrants against estimated proceeds of tax levy. 19 OS 740	One	LCN	As soon as possible

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
18.	Publication of proclamation where tax rolls have been destroyed requesting persons holding tax receipts to present the same to the county treasurer. 19 OS 765	Three successive issue of weekly newspaper	LCN	Prerequisite for preventing delinquent tax notices to taxpayers
19.	Notice of bond election to purchase sites, construct or alter county hospitals. 19 OS 782	At least one in each LCN; if only one LCN then four consecutive weeks	In two daily or weekly LCN published at county seat—if only one weekly or daily, this is sufficient	First publication at least 30 days prior to date for holding election
20.	Advertisement for bids for construction of county hospitals. 19 OS 788	Two consecutive weekly issues	LCN	Prior to letting any contract
21.	Notice of existence and location of annual audit of financial books and records of county owned hospitals. 19 OS 794	Two	LCN	Immediately after receipt by persons designated in 19 OS 794 — no later than 120 days after fiscal year end
22.	Notice of public hearing on county planning and zoning matters. 19 OS 863.26	One	LCN	At least 15 days prior to date of hearing
23.	County Planning and Zoning — Notice re: adoption and amendment of plan 19 OS 865.58	One in each newspaper of general circulation in county	All newspapers of general circulation in county	Prior to date of hearing

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
24.	<p>City-County Planning and Zoning — Counties with no cities larger than 200,000 population — Notice of proposed amendment of metropolitan comprehensive plan and hearing on termination of nonconforming use or amendment or repeal of zoning regulations. 19 OS 866.20</p> <p>This is not strictly required by the statute but should be included anyway or the plan adopted or amended may not be constitutional.</p>	One	LCN	<p>At least 15 days prior to date of hearing</p> <p>There is no period of notice called for in the statute. This is an appropriate guideline. See 19 OS 865.66</p>
25.	<p>County Board of Adjustment — Notice of Hearing. 19 OS 866.29</p>	One	LCN	At least 15 days prior to date of hearing
26.	<p>Notice stating time, nature and place of hearing before County Planning Commission. 19 OS 868.5</p>	Once a week for three consecutive weeks	LCN	Prior to the date of hearing
27.	<p>Notice of date when petition for sewer improvement district will be considered by board of county commissioners. 19 OS 872</p>	One	LCN	At least 10 days before the time when petition will be considered
28.	<p>Notice of when county commissioners will consider petition to change boundary of sewer improvement district. 19 OS 872.1</p>	One	LCN in the area sought to be next	At least 10 days before the time when petition will be considered
29.	<p>Notice of date when county commissions will consider petition to dissolve sewer improvement district. 19 OS 876</p>	One	LCN and LCN in the district	At least 10 days before such petition is considered

# COUNTIES AND COUNTY OFFICERS (continued)

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
30.	Advertise for sealed bids for professional engineer to work for district sewer 19 OS 880	At least 2 successive weeks if published in a weekly newspaper; or at least 10 days if published in a daily paper	LCN within the district	Prior to opening the sealed bids
31.	Notice of special tax assessment for constructing subdistrict sewer lines. 19 OS 881	Two consecutive weeks	LCN within said district	Prerequisite to causing special assessment bonds to be issued against lots
32.	Bond election for lease improvements. Notice to specify time of holding election, amount of bonds proposed to be issued and the purpose. 19 OS 884	Once a week for at least two consecutive weeks	LCN	Prior to election stated in notice
33.	Notice of meeting of sewer improvement district acting as board of equalization to equalize assessment. 19 OS 888	Two successive weeks	LCN	The meeting shall not be less than 10 no more than 20 days from date of first publication of notice, which should be immediately given upon receipt of the assessment book
34.	Call for bids for constructing district sewer lines, sewage disposal or treatment plant. 19 OS 893	Three issues of a daily newspaper or two issues in a weekly newspaper	LCN	The last publication to be at least 10 days prior to the date fixed for receiving bids
35.	Notice of Supreme Court hearing on sewer board application to approve issuance of bonds. 19 OS 896	One	LCN	Not less than 10 days prior to the date named for the hearing
36.	Hearing on petition for formation of Fire Protection District. 19 OS 901.2	Once a week for two consecutive weeks	LCN	Preceding the date of hearing

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37.	Notice of election relative to formation of Fire Protection District 19 OS 901.3	Two successive weeks	LCN	Prior to date of election
38.	Publication of general regulations of Board of Directors of Fire Protection District. 19 OS 901.8	One (in same manner as town ordinances 11 OS 14-106)	LCN	Within 15 days after adoption of a general regulation
39.	Bond election for purchase and construction work in Fire Protection District. 19 OS 901.15	Three consecutive weeks	LCN	Preceding the date of election
40.	Sale of bonds — Fire Protection District. 19 OS 901.17	At least 10 days if in daily — two weeks in weekly — or two times in daily provided they are published a week apart	LCN	Before making any sale of bonds
41.	Annexation of additional territory in Fire Protection District. 19 OS 901.22	Once a week for two consecutive weeks	LCN	Preceding date of election
42.	Hearing on proposed budget for Fire Protection Districts. 19 OS 901.42	One	LCN	Board shall hold the hearing no later than 15 days prior to beginning of budget year; Notice to be published not less than five days before hearing
43.	Notice of mass meeting or convention to elect directors of rural road improvement district. 19 OS 902.21	Once a week for three consecutive weeks	LCN where district located	Prior to the date of the election

# COUNTIES AND COUNTY OFFICERS (continued)

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44.	Hearing on petition to create rural road improvement district. (Notice is to describe the proposed district, state time and place of hearing and state persons may appear to protect district and/or boundaries.) 19 OS 902.3	One day a week for two consecutive weeks	LCN	Preceding date of hearing
45.	Notice of election for organization of rural road improvement district. 19 OS 902.4	One day a week for two consecutive weeks	LCN	Prior to election stated in notice
46.	Bond election by rural road improvement district. 19 OS 902.12	Once a week for three consecutive weeks	LCN	Preceding date of election
47.	Notice of sale of bonds for work under rural road improvement district. 19 OS 902.14	At least 10 days in daily, two weeks in weekly newspaper, or two times in daily published a week apart	LCN	Prior to date of election specified in notice
48.	Notice of election to create jail trust authority. 19 OS 904.1	Once a week for two consecutive weeks	LCN	Prior to the date of the election
49.	Notice of hearing on petition for incorporation of Rural Ambulance Service District. 19 OS 1205	Two consecutive weeks	LCN in each county within area	Prior to hearing
50.	Notice of hearing on petition to annex additional area in Rural Ambulance Service District. 19 OS 1212	Two consecutive weeks	LCN in each county within area	Prior to hearing
51.	Petition for consolidation of Rural Ambulance Service Districts. 19 OS 1221	Two consecutive weeks	LCN in each county within area	Prior to hearing

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52.	Resolution adopting and approving plans for road improvement district. 19 OS 1234	Six consecutive issues of a daily or two consecutive issues of a weekly newspaper	LCN	After Board of County Commissioners adopts resolution
53.	Notice of hearing on report of County Commissioners on appraisal or apportionment of benefits made by the road improvements district. 19 OS 1242	Six consecutive issues of daily newspaper or two consecutive issues of weekly newspaper	LCN	Final publication may not be less than five days or more than 10 days prior to the date of hearing
54.	Notice of installment due of assessment made for road improvement district. 19 OS 1250	Two successive issues of a daily newspaper or one issue of a weekly newspaper	LCN	Publication must be made by county clerk not less than 30 days nor more than 40 days before the maturity of the installment due date
55.	Notice of annexation to road improvement district. 19 OS 1264	One	LCN	At least 10 days prior to the date of hearing set forth in the notice
56.	Notice of election for issuance of water facility or reservoir general obligation bonds. 19 OS 1276	Once a week for two consecutive weeks	LCN	First publication must be at least 30 days prior to the date of election
57.	Notice of hearing of proposed county budget. 19 OS 1412	One	LCN	Not less than five days before the date of the hearing; hearing to be held no later than 15 days prior to beginning of budget year
58.	County solicitation of bids from vendors for purchase, lease-purchase or rental of supplies, materials and equipment. 19 OS 1505	One	LCN	Notice to be published at least 10 days prior to date for opening of bids

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59.	Sale of bonds for emergency medical service district. Okla. Const. art. X, §9C(c)	20 days	LCN within district	Prior to public sale of bonds
60.	Hearing on proposed budget of emergency medical service district. 19 OS 1714; See also Okla. Const. art. 9C, ¶¶ (c)(m)	One	LCN	The hearing must be set no later than 15 days prior to beginning of budget year and publication must be not less than five days before the date of the hearing
61.	Election proclamation for emergency medical district. Okla. Const. art. X, § 9C(n)	One	LCN in each county involved in the area affected.	At least 10 days prior to election.
62.	Bond sale to acquire vehicles equipment or to purchase landfill sites for Solid Waste. Okla. Const. art. X § 9D(F)	One	LCN	Prior to public sale of bonds.
63.	Sale of bonds for solid waste management services. Okla. Const. art. X, § 9D, ¶(f)	20 days	LCN	Sale after notice
64.	Election about solid waste management services Okla. Const. art. X § 9D(O)	One	LCN	10 days prior to election date.

# COURTS

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Notice of hearing on application for evidences of indebtedness. 20 OS 14.1	One	LCN	Not less than 10 days prior to the date set for the hearing
2.	Notice of hearing on application for reinstatement of a certified shorthand reporter. 20 OS Ch. 20, App. 2, Rule 9	One	LCN in county of applicant's residence	Prior to hearing

# CRIMINAL PROCEDURE

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	<b>SUBJECT AND CITATION</b>	<b>NUMBER OF TIMES PUBLISHED</b>	<b>WHERE PUBLISHED</b>	<b>WHEN PUBLISHED</b>
1.	Victims' Compensation Revolving Fund — Notifying victims or their representatives that monies are available to satisfy judgments. 22 OS 17.D (See also 25 OS 101)	One	At least one daily newspaper (see 25 OS 101) of general circulation in each county of the state	Once every six months for seven years from the date any money is deposited with the court

# DAMAGES

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1.	Daily docket including jury, non-jury motion and demur, criminal and civil dockets of counties with population of more than 200,000. 20 OS 1304A	One	LCN designated by order of judges	Daily basis