

OKLAHOMA NEWSPAPER FOUNDATION

internship program

DEVELOP JOB SKILLS...

*working with
newspaper
professionals.*

BUILD CONNECTIONS...

*that can help you
land your first job.*

- **PAID Internships at Oklahoma newspapers**
- **Internship Period: Summer 2019**
- **Application form available to download at www.okpress.com/internships**
- **Applications must be postmarked no later than FEBRUARY 15, 2019**



ONF is an affiliate of the Oklahoma Press Association

“ This internship has pushed me to being the best I can be at all aspects of journalism and I’m a much better-rounded journalist because of it.”

“ My [internship] was a journey that I would have never experienced sitting in a classroom. I thought I had a grasp of what being a journalist meant. ... This opportunity taught me more about journalism than I could ever imagine.”

“ Experience is something you can’t buy, it’s only earned and I feel I earned a lot with this position. I would suggest interning through the ONF/OPA; my experience will indeed last a lifetime.”

“ People [in the community] showed me newspapers still matter – that print journalism can still affect the world around us, and what journalists do still has social value. To see someone in a local diner reading my story, discussing it with others, gave me hope.”

“ It is great to see my work come to life through the different publications. This great experience opened my eyes to the world of advertising and the different opportunities for revenue.”

Oklahoma Newspaper Foundation • 3601 N. Lincoln Blvd., Oklahoma City, OK 73105

Funding for the ONF internship program is provided with the assistance of the Ethics and Excellence in Journalism Foundation.

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The Oklahoma Newspaper Foundation is the charitable affiliate of the Oklahoma Press Association. It will award a minimum of 17 paid summer internships that must be served at one of the 175 daily or weekly newspapers that are members of the Oklahoma Press Association. This program will promote the value of working at Oklahoma newspapers and benefit students as they begin their professional careers.

INTERNSHIP SELECTION PROCESS

A committee of ONF Trustees will select at least 17 OPA-member newspapers to receive funding to host an intern in summer 2019.

A host newspaper can offer an internship to any eligible student. All student applications (including resumé and clips) submitted to ONF that meet the eligibility requirements will be made available to the host newspapers for review.

ONF will provide all eligible student applicants information about the newspapers selected to host a student intern. The interview process between host newspapers and student applicants will take place in March 2019.

Internships will be completed in summer 2019. The exact dates are to be determined by the hosting newspaper and student intern.

ELIGIBILITY

To be eligible for an ONF paid internship, you must be:

- a) A U.S. Citizen or permanent U.S. resident
- b) Enrolled in a U.S. college or university
- c) Majoring in journalism, advertising or an equivalent degree program
- d) Enrolled full time as a sophomore, junior or senior for the 2018-19 academic year
- e) Demonstrating a career commitment to newspaper journalism
- f) Available to work 280 hours in summer 2019

SALARY

Interns will work between 30 and 40 hours per week for seven to nine weeks. The internship salary is \$10 per hour (gross) for a maximum of \$2,800 provided by ONF. Hosting newspapers are instructed to distribute internship salary as part of regular staff payroll.

APPLICATION

Complete the application form (page 3-4) and prepare the following documents that should be submitted with your application:

- a) Résumé listing work experience and academic achievements.
- b) Three samples of your journalistic work showing a demonstrated ability in reporting, editing, page design, photography, ad design or ad sales.

Mail your application and required documents to:

OKLAHOMA NEWSPAPER FOUNDATION
3601 N. Lincoln Blvd., Oklahoma City, OK 73105

APPLICATIONS SHOULD BE POSTMARKED NO LATER THAN FEBRUARY 15, 2019.

Questions? Call (405) 499-0026 or 1-888-815-2672 (toll-free in OK).

OKLAHOMA NEWSPAPER FOUNDATION INTERNSHIP APPLICATION

APPLICATION DEADLINE: FEBRUARY 15, 2019

Download application form at www.okpress.com/internships
Mail application materials to: Oklahoma Newspaper Foundation
3601 N. Lincoln Blvd., Oklahoma City, OK 73105
Phone (405) 499-0020 • Fax (405) 499-0048

PERSONAL INFORMATION

Newspaper Interest for Internship (check all that apply):

Reporting Photography Layout/Design Advertising Multimedia Journalism

Name: _____ Phone #: (____) _____

College or University: _____

Student's Mailing Address: _____

City, State & Zip: _____

E-mail: _____ Hometown: _____

Do you have a valid driver's license? Yes No

Do you have/own a vehicle? Yes No

Internship Location Preference
in State of Oklahoma: Northwest Northeast Southwest Southeast Central

Is there a specific town or city you want to work in or near? _____

EDUCATION

Classification in Spring 2019: Sophomore Junior Senior Expected Graduation Date: _____

Major: _____

Minor: _____

Credit Hours Completed (include credit hours taken in 2019 spring semester): _____

NEWSPAPER EXPERIENCE

Have you previously worked for your college/university newspaper? Yes No

If "yes," newspaper, year(s), position(s) and adviser:

Have you previously worked for or interned at a newspaper, other than a college newspaper?

Yes No

If "yes," newspaper and year:

List computer equipment and software with which you have experience.

If applying for a photography internship, list camera equipment you own or have used, and college courses.

How did you find out about the ONF internship program? Search Engine Professor announcement

College internship or career services department Other _____

INSTRUCTIONS FOR APPLICANTS

Submit with completed application form:

1. Résumé listing work experience and academic achievements.
2. Three samples of your journalistic work showing a demonstrated ability in your internship interest (reporting, page design, photography, ad design or ad sales).

AGREEMENT: I hereby verify that all information is correct to the best of my knowledge and that I will have completed at least my sophomore year in college by the end of the 2019 spring semester. The Oklahoma Newspaper Foundation has my permission to distribute this application form and all of its parts and attachments to member newspapers of the Oklahoma Press Association. If accepted into the ONF internship program, I agree to complete the 280-hour internship unless I become medically disabled. I understand that my receipt of the full amount of the promised internship stipend is contingent upon successful completion of the 280-hour internship and receipt by ONF of final reports from me and my supervisor. I agree that ONF may use my statements and likeness in its promotional literature, both in print and online.

Signature _____

Date _____

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 15, 2019.